

Subject:	Review of Licensing Panel hearings arrangements		
Date of Meeting:	Licensing Committee (Licensing Act 2003 Functions)		
Report of:	Executive Lead Strategy Governance and Law		
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Ward(s) affected:	All		

FOR GENERAL RELEASE

1. PURPOSE OF REPORT AND POLICY CONTEXT

- 1.1 The report sets out the position in relation to the powers of the Licensing Committee to make its own arrangements in relation to the conduct of Licensing Panels convened under the Licensing Act 2003 (Licensing Panels).
- 1.2 The report proposes that members review the current arrangements and delegate authority to the Executive lead officer after consultation with lead members to determine the future conduct of Licensing Panels until further review at the next committee in February 2022. The intention is to build flexibility into the arrangements and be able to respond to the latest public health and government advice.

2. RECOMMENDATIONS:

- 2.1 That the Committee delegate authority to the Executive lead for Strategy Governance and Law after consultation with the Chair and group spokespersons to determine arrangements for Licensing Panel hearings until the next Licensing Committee in February 2022.
- 2.2 That the Committee recommends that in exercising this authority the above officer takes into account all relevant factors including latest public health and government guidance and the need to ensure fair and transparent procedures in accordance with the Hearings Regulations 2005.

3. CONTEXT/ BACKGROUND INFORMATION

- 3.1 Following the outbreak of the Covid-19 pandemic the Government enabled local authorities to hold 'virtual' meetings under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020 ('the Regulations'). These Regulations expired on the 7th May 2021 and a recent Court decision confirmed that the Council must run those of its meetings which are

governed by the Local Government Act 1972 with members and the public in attendance at a physical meeting.

- 3.2 However, Licensing Panels are established under different legislation (the Licensing Act 2003 and the Licensing Act 2003 (Hearings) Regulations 2005.) This means that Licensing Committees are empowered to regulate their own procedures and those of its sub-committees (the Licensing Panels).
- 3.3 An urgency sub-committee of the Licensing (Licensing Act 2003 functions) Committee decided on the 7th May 2021 that Licensing Panels should continue to meet remotely until the end of July 2021. At the full Licensing Committee (Licensing Act 2003 Functions) on 24th June 2021, members delegated authority to the Executive lead for Strategy Governance and Law after consultation with the Chair and group spokespersons to determine arrangements for Licensing Panels from the 1st August until further review by this committee. The decision was taken to continue to hold the panel hearings virtually via Teams pending review by this committee.
- 3.4 The committee is thus invited to review the arrangements and indicate if virtual meetings should continue or if attendance of members at Hove Town Hall is preferred with remote attendance still an option for other parties. The situation can be kept under review as appropriate in light of the latest public health advice, the conduct of other Council meetings and the national picture.

4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

- 4.1 Delegation to officers avoids the need to convene further urgent committee meetings and enables a flexible response to changing national or local conditions.
- 4.2 The delegation is only temporary and will be reviewed at the next full licensing committee in February 2022.

5. COMMUNITY ENGAGEMENT & CONSULTATION

- 5.1 These are regulatory hearings and the proceedings must give all parties the ability to participate as appropriate and enable the press and public to see and hear them.

6. CONCLUSION

- 6.1 The Licensing Committee is empowered to determine procedures for its sub-committees (licensing panels) and is able to delegate this function, after appropriate consultation, to senior officers for a temporary period in the interests of effective and flexible decision making.

7. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications: there

7.1 There are no additional financial implications arising from this report

Finance Officer Consulted: Jeff Coates

Date: 05/10/2021

Legal Implications:

7.1 The Licensing Committee can determine its own procedures for its sub-committees (hearing panels) pursuant to s 9 Licensing Act 2003. There is no reason under the Licensing Act (see Section 10) why such determination cannot be delegated to officers in an appropriate manner as outlined in the report. Arguably each licensing panel could determine its own procedure at the outset but this is not practical given the need for advance notifications under the Hearings Regulations.

Lawyer Consulted: Elizabeth Culbert

Date: 051021

Equalities Implications:

7.2 The Council has a public sector equality duty under s149 of the Equality Act 2010. In the exercise of its functions the Council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and those that do not. Decisions as to procedures will always take this into account.

Sustainability Implications:

7.3 No direct sustainability implications.

Public Health Implications:

7.4 Any decision to move to more face to face meetings will be informed by the latest public health guidance.

